

Diligent and motivated professional with proven communication, organization, and technical skills pursuing an analyst role. Seeking to apply business acumen and practices in a work setting both to build upon current skills and to develop new ones.

Experience

DATA ANALYST | CGI FEDERAL | JANUARY 2025 – PRESENT

- Maintained and optimized 70+ Power BI reports critical to daily accounting operations at the Veterans Administration (VA)
- Updated a key report for the Veterans Benefits Administration and supported stakeholders in drafting a Congressional letter outlining reported liabilities
- Created and enhanced SQL scripts in Azure Synapse to streamline the data pipeline of reports and ensure accuracy
- Translated the functional requirement of stakeholders at the VA to a technical team of developers
- Led one of the 5 final teams in a company-wide “Shark Tank” style pitch competition to highlight innovative ideas from the company, chosen from 100+ submissions. The idea was an AI based CRM system to help manage cases for binding rulings

BUSINESS ANALYST INTERN | CGI FEDERAL | JUNE 2024 – JANUARY 2025

- Led a team of Software Engineers in the implementation of a chatbot for the Department of Health and Human Services, impacting ~2M providers
- Created Power BI reports that tracked employee hours and KPIs for leadership
- Proposed a new project idea to management that leverages AI to assist customs officials in their inspections

SOFTWARE DEVELOPMENT INTERN | GREATER SUM VENTURES | SEPTEMBER 2023 – MAY 2024

- Tasked with developing in-house software that increases outreach to potential investments utilizing PHP, MongoDB, and Microsoft Azure
- Worked alongside experienced capital allocators and entrepreneurs in the venture capital industry
- Presented my project, communicating technical concepts to upper management

ACCOUNTING/BUSINESS ANALYSIS INTERN | AAI | MAY 2023 – AUGUST 2023

- Created detailed guidebooks for each accounting process of the company’s ERP system, SAGE 100
- Discovered new procedures within SAGE 100 to make bookkeeping more efficient
- Managed the structure of reports with Crystal Reports to make the creation of important documents like invoices, purchase orders, and sales orders seamless
- Analyzed over 40,000 points of company financial data using Sage Business Intelligence to find key trends

Involvement

HEATH INTEGRATED BUSINESS AND ENGINEERING PROGRAM | MARCH 2021 – MAY 2024

- Selected to be a member of a prestigious engineering and business honors program
- Led a team of three other students in a consulting project to assist Aro, a tech startup
- Delivered above client expectations regarding product design and development
- Attending monthly speaker events covering critical industry knowledge with a focus on learning and professional growth
- Joined the executive committee, aiding in the hiring of management and allocation of funds

Education

University of Tennessee
Knoxville, TN
BS in Business Administration

Graduation: Fall 2024

GPA: 3.68/4.0

Finance Major with a Minor in
Computer Science

Skills and Knowledge

Microsoft Suite	●●●●○ Advanced
Power BI	●●●○○ Proficient
SQL	●●●○○ Proficient
Python	●●●○○ Proficient
Excel	●●●○○ Proficient
Momentum ERP	●●●○○ Proficient
AWS	●●○○○ Moderate
C++	●●○○○ Moderate

Languages

English	●●●●● Native
Spanish	●●○○○ Moderate

Hobbies

Fly Fishing, Hiking, Sailing,
Skateboarding, Snowboarding,
Mountain Biking, Traveling